









Adopted Budget Town of South Hill, VA FY 2025-2026





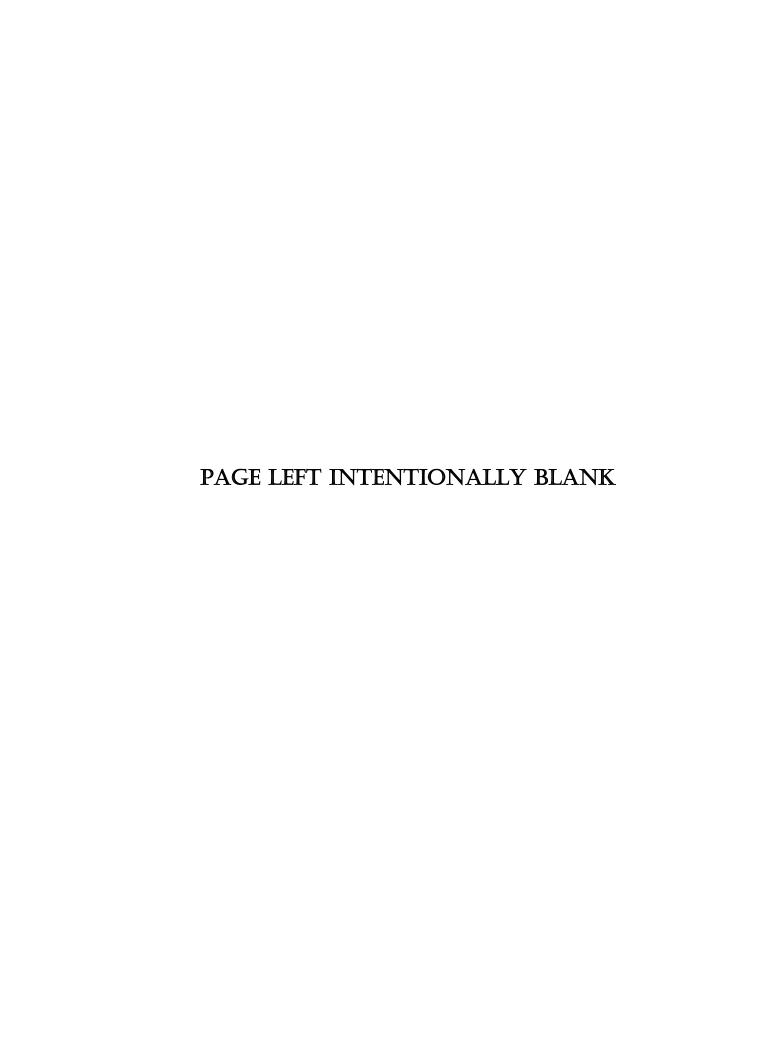


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BUDGET COMMENTARY

The FY25–26 budget for the Town of South Hill reflects a forward-thinking and community-focused financial plan rooted in the priorities discussed during Council's budget work sessions in March 2025 and subsequently affirmed and expanded upon during the Town Council's strategic planning retreat in April 2025. These priorities form the foundation of the Town's efforts to address infrastructure needs, reduce community blight, promote economic development, and invest in the health and sustainability of public facilities and services.

Strategic Focus Areas

The FY25–26 budget supports the following key strategic priorities adopted in the Town Council's biennial strategic plan:

1. Revitalization and Blight Reduction

Addressing dilapidated and vacant properties remains a central priority. The Town will continue to invest in code enforcement, property rehabilitation, and strategic redevelopment partnerships to reduce blight and promote safe, attractive neighborhoods. Over \$350,000 has been budgeted for Code Compliance, and \$875,000 is allocated for a continued Housing Rehabilitation Project.

2. Infrastructure Investment and Modernization

With aging infrastructure requiring immediate attention, the budget significantly increases investment in street and stormwater improvements. Street Maintenance funding rises to \$6.3 million in FY26, supporting drainage repairs, curbing, resurfacing, and traffic signal upgrades across key corridors.

3. Water and Sewer System Enhancements

The budget dedicates \$18.3 million to the Water and Sewer Fund, prioritizing the expansion of sewer service, rehabilitation of pump stations, and critical upgrades to the water distribution system. Projects include the Parker Park Pump Station upgrade, new gravity sewer installations, and targeted waterline replacements to ensure system resilience and regulatory compliance.

4. Economic Development and Industrial Expansion

The Town is committed to supporting the development of a new industrial park and advancing business recruitment efforts. Business Development funding increases to \$320,472, which includes business and housing incentives to allow for broader economic growth and workforce support. These efforts are key to creating new jobs, attracting investment, and expanding the local tax base.

5. Housing Needs and Neighborhood Revitalization

In response to ongoing housing shortages, the Town will continue encouraging infill development, mixed-use zoning, and the redevelopment of underutilized properties. The strategic plan supports efforts to expand housing options that meet the needs of current and future residents, including partnerships that promote affordable and market-rate development. These initiatives are critical to revitalizing neighborhoods, increasing property values, and supporting long-term community sustainability.

6. Town Hall Remediation and Restoration

Mold discovered in Town Hall during FY25 prompted immediate abatement actions. In FY26, \$1.2 million is allocated for structural repairs, HVAC improvements, and

restoration of the facility to ensure a safe, efficient, and welcoming municipal building for staff and residents.

Fiscal Stewardship and Budget Outlook

The FY25–26 General Fund budget totals \$22.3 million, reflecting an increase from the prior year driven largely by rising real estate and personal property tax revenues associated with the Microsoft data center development. The Town maintains its existing tax and utility rate structures, enabling service expansion without additional burden on local taxpayers. Strategic use of reserves and grant funding supports a balanced and responsible financial plan.

Facility Maintenance funding increases significantly to \$1.7 million in FY26 due to one-time costs related to mold remediation and critical restoration efforts at Town Hall. The Capital Improvement Plan also includes key investments in parks and recreation, downtown development, and public safety infrastructure to further advance Council's strategic goals.

Conclusion

The FY25–26 budget serves as a practical tool to implement the Town Council's vision and priorities established in their biennial strategic plan. It reflects a commitment to revitalization, infrastructure modernization, economic opportunity, and fiscal accountability. The Town of South Hill remains focused on building a resilient, welcoming, and prosperous community for all.

Respectfully submitted,

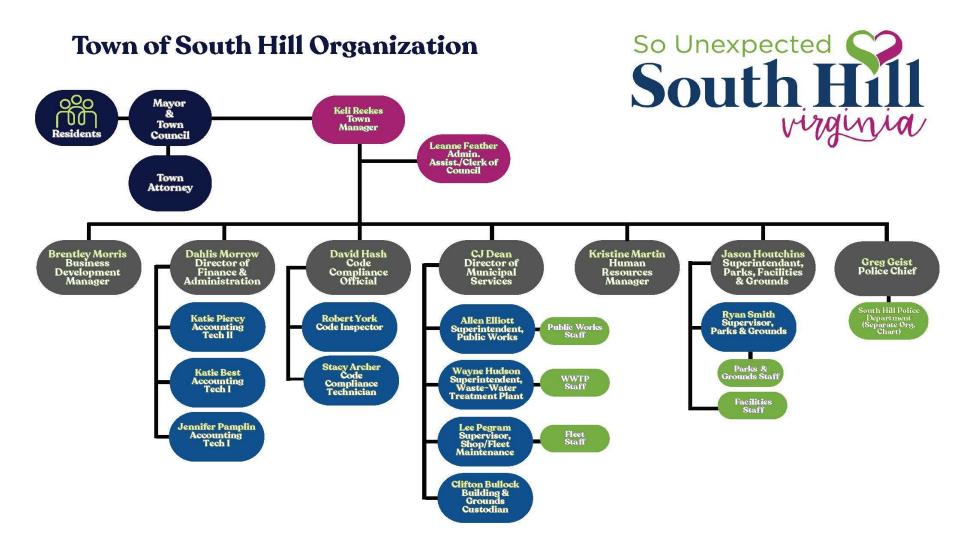
Keli Reekes

Town Manager

Town of South Hill, Virginia

TOWN ORGANIZATION

The Town of South Hill operates under a council-manager form of government. In this structure, the elected eight-member Town Council appoints a Chief Administrative Officer—referred to as the Town Manager—who is responsible for overseeing the Town's daily operations. According to the Town Charter, the Mayor serves as the Chief Executive Officer. The Mayor is elected at-large by the citizens of South Hill, while Town Council members are elected by ward. All serve four-year terms.



Town of South Hill Adopted Budget, Rates and Fees Fiscal Year 2025-2026

	FY 2024-2025		FY 2025-2020	
General Fund:				
Expenditures				
Mayor and Town Council	\$	74,528	\$	70,078
Finance and Administration		537,825		757,648
Town Manager		322,539		298,912
Business Development		216,500		320,472
Human Resources		289,954		301,981
Non-Departmental		750,474		3,407,474
Police Department		4,098,567		4,375,578
Code Compliance		375,672		354,020
Municipal Services:				
Director		188,058		192,018
Street Maintenance		3,837,811		6,345,835
Solid Waste		801,429		743,888
Fleet Maintenance		381,975		368,437
Facility Maintenance		499,438		1,708,392
Parks and Grounds		1,716,376		978,261
Library - Facility Maintenance		22,000		25,000
Community Development		2,192,616		2,066,156
Total Expenditures	\$ 1	6,305,762	\$ 2	22,314,150
Total Revenues	\$ 1	6,305,762	\$ 2	22,314,150
Water and Sewer Fund:				
Expenditures				
Water Distribution	\$	8,031,974	\$	7,984,000
Sewer Collection		4,401,339		8,878,688
Wastewater Treatment Plant		1,184,913		1,429,112
Total Expenditures	\$ 1	3,618,226	\$ 1	8,291,800
Total Revenues	\$ 1	3,618,226	\$ 1	8,291,800
Cemetery Fund:				
Total Expenditures	\$	4,000	\$	4,000
Total Revenues	\$	4,000	\$	4,000
Housing Rehabilitation Project:				
Total Expenditures	\$	919,050	\$	875,000
Total Revenues	\$	919,050	\$	875,000

Town of South Hill Adopted Budget, Rates and Fees Fiscal Year 2025-2026

	FY 2024-2025	FY 2025-2026
Tax/License/Other Rates		
Real Estate	\$0.31/100	\$0.31/100
Personal Property	\$1.50/100	\$1.50/100
Personal Property - Fire & Rescue		
Volunteer Members	\$0.10/100	\$0.10/100
Machinery & Tools	\$0.38/100	\$0.38/100
Bank Franchise	\$0.80/100	\$0.80/100
Meals Tax	5.5%	5.5%
Lodging Tax	6.5%	6.5%
Cigarette Tax	\$0.15/pack	\$0.15/pack
Minimum BPOL	\$30	\$30
Contracting BPOL	\$0.16/100	\$0.16/100
Retail BPOL	\$0.14/100	\$0.14/100
Repair, Personal Bus. Svcs. BPOL	\$0.30/100	\$0.30/100
Financial, Real Estate, Prof. BPOL	\$0.40/100	\$0.40/100
Wholesale BPOL	\$0.05/100	\$0.05/100
Peddlers BPOL	\$500	\$500
Residential Bldg. Permit	\$30 min/\$0.12 sq. ft.	\$30 min/\$0.12 sq. ft.
Commercial Bldg. Permit	\$30 min/\$0.15 sq. ft.	\$30 min/\$0.15 sq. ft.
Signs	Based on sign price -	Based on sign price -
	Minimum \$30	Minimum \$30
Rezoning Requests, Zoning Variances,		
and Special Exception Requests	\$450	\$450
Water Rates – In-Town		
Charges are per 1,000 gallons of consumption		
Up to 3,000 gallons	\$7.58	\$7.58
+ service charge of	\$2.50	\$2.50
3,001 - 10,000 gallons	\$7.58	\$7.58
+ service charge of	\$3.00	\$3.00
10,001 - 50,000 gallons	\$7.17	\$7.17
+ service charge of	\$7.00	\$7.00
50,001 - 100,000 gallons	\$5.96	\$5.96
+ service charge of	\$75.00	\$75.00
>100,000 gallons	\$5.96	\$5.96
+ service charge of	\$75.00	\$75.00
Water Rates - Out-of-Town	2 x In-Town Rate	2 x In-Town Rate

Town of South Hill Adopted Budget, Rates and Fees Fiscal Year 2025-2026

	FY 2024-2025	FY 2025-2026
Bulk Water	\$0.01/gallon	\$0.01/gallon
Sewer Rates	110% x Water Rate	110% x Water Rate
Leachate Disposal Rate	\$0.036/gallon	\$0.036/gallon
Minimum Bill for Residential W&S	\$5.25	\$5.25
Minimum Bill for Commercial W&S	\$53	\$53
Connection Fees – In-Town Water Connection Fee	\$2,000	\$2,000
Irrigation Meter Fee	\$2,000	\$2,000
Sewer Connection Fee	\$3,000	\$3,000
Connection Fees - Out-of-Town		
Water Connection Fee - Out-of-Town	\$4,000	\$4,000
Sewer Connection Fee – Out-of-Town	\$6,000	\$6,000
Cemetery Plots	\$800	\$800

BUDGET PROCESS AND SCHEDULE OVERVIEW

The Town of South Hill follows a structured and collaborative approach to the development of the annual municipal budget. The fiscal year budget process begins in January and extends through the spring, culminating in the adoption of the budget before the start of the new fiscal year on July 1st.

Development Timeline

The FY26 Budget Preparation Schedule outlines key activities such as:

- January: Distribution of budget preparation materials to department heads and supervisors.
- **February through March**: Staff-led reviews of department operating budgets and capital improvement plan (CIP) requests, including detailed meetings with each department.
- March: Presentation of the proposed budget to Town Council, with opportunities for discussion and refinement during budget work sessions.
- **April**: Compilation and finalization of the proposed budget, to include advertisement and public hearing of the FY26 proposed budget, taxes and rates.
- May: Adoption of the final budget by the Town Council.

Each department plays a critical role in identifying priorities, estimating revenues and expenditures, and supporting capital planning. The Director of Finance and the Town Manager coordinate these efforts and ensure that all statutory and procedural requirements are met.

Budget Amendments

Although the Town adopts a comprehensive annual budget, unanticipated events or opportunities may arise during the fiscal year that require financial adjustments. These include but are not limited to:

- Emergency or unforeseen expenditures, and
- New grant awards or additional revenue sources not included in the adopted budget.

In such cases, budget amendments are proposed and must be appropriated by Town Council before funds may be expended. Amendments are presented by town staff during regularly scheduled Council meetings and are documented for transparency and accountability.

Public Hearing Requirement

In accordance with §15.2-2507 of the Code of Virginia, if any proposed amendment results in a change exceeding 1% of the total adopted budget, a public hearing is required prior to the appropriation of those funds. This ensures public awareness and provides an opportunity for citizen input on significant financial decisions.

SUMMARY OF FINANCIAL POLICY GUIDELINES

The Town of South Hill's Financial Policy Guidelines establish a comprehensive framework to promote sound fiscal management, strengthen financial resilience, and support long-term sustainability. These guidelines serve as a foundation for responsible budgeting, capital planning, debt administration, reserve management, and investment strategy, ensuring transparency and stewardship in all financial decisions.

1. Financial Policy Objectives

The Town's financial policies are structured to:

- Safeguard the municipality from fiscal instability,
- Maintain and enhance creditworthiness,
- Foster long-term financial planning aligned with operational goals,
- Provide a clear, consistent approach to cost control and service delivery.

These policies are reviewed biennially by the Town Manager and the Director of Finance and Administration, with any proposed revisions presented to the Town Council.

2. Capital Improvement Budget Policies

The Town adopts and annually updates a five-year Capital Improvement Plan (CIP), grounded in the following principles:

- The annual capital budget reflects the first year of the CIP.
- Operating costs resulting from capital projects must be included in the annual operating budget.
- Asset lifecycle maintenance is prioritized to reduce long-term financial burden.
- Financing strategies are selected based on flexibility and cost-effectiveness.

3. Budget Development Policies

Budget development adheres to the following:

- Revenue diversification to stabilize funding.
- Use of current revenues for current expenditures—avoiding reliance on one-time funds for recurring operations.
- Rigorous receivable collection practices.
- Quarterly financial performance reporting to Town Council.

4. Debt Policies

Debt is managed prudently to ensure affordability and transparency:

• Debt service periods must align with the useful life of financed assets.

- Full financial disclosures are maintained, with credit rating agencies kept informed.
- General obligation debt is capped at 10% of the assessed value of real estate.
- Additional self-imposed limits include:
 - o Debt service $\leq 12\%$ of governmental fund expenditures,
 - Net tax-supported debt \leq 3% of taxable assessed value,
 - o Minimum 50% of principal retired within 10 years.

When feasible, revenue bonds are used, and all issuances aim for cost efficiency.

5. Reserve and Fund Balance Policies

The Town maintains strong reserves to promote operational stability and preparedness. Fund balance classifications comply with GASB Statement No. 54, as follows:

- **Nonspendable Fund Balance** Represents assets not in spendable form (e.g., inventory, prepaid items).
- **Restricted Fund Balance** Legally restricted for specific purposes by external parties (e.g., grantors, state law).
- **Committed Fund Balance** Formally set aside by Town Council for particular uses via ordinance or resolution.
- **Assigned Fund Balance** Intended for specific purposes but without formal Council commitment, typically designated by the Town Manager or Finance Director.
- Unassigned Fund Balance Available for any lawful purpose and represents the Town's core operating reserve.

Reserve policies include:

- General Fund Unassigned Fund Balance must be maintained at ≥ 100% of annual General Fund expenditures, equating to at least 12 months of operating capacity.
 - o Based on the FY24 financial report, total General Fund expenditures were \$13,368,499. The unassigned fund balance at year end was \$32,847,115, or 245.7% of annual General Fund expenditures.
- Surplus balances may be directed to one-time capital needs, reinforce restricted or committed fund balances, or serve as contingency funding.
- **Utility Fund Reserves** must retain a minimum of 250 Days Cash on Hand. If reserves fall below this level, a replenishment plan is required.

6. Investment Policy

The Town's investment approach prioritizes safety, liquidity, and return. Core principles include:

- Adherence to the "prudent person" rule for fiduciary conduct.
- Management by the Director of Finance and Administrator under oversight of the Town Manager.
- Required portfolio diversification to minimize risk.
- Investment limited to instruments authorized by Virginia law (e.g., U.S. Treasury securities, high-grade municipal bonds, FDIC-insured certificates of deposit).
- Quarterly investment performance reports are provided to Town Council, with an annual policy review.

DEBT ISSUANCE SUMMARY

In 2021, the Town of South Hill issued bonds totaling \$10,937,000 under the Series 2021 Bond to finance a variety of critical capital improvement projects. This strategic borrowing allowed the Town to address major infrastructure needs without placing undue strain on operating revenues.

Projects Funded by Bond Proceeds

The proceeds were allocated as follows:

- **Public Works Building** \$1,500,000.00
- Northside Water Infrastructure \$2,000,000.00
- **Radio Read Meter System** \$425,000.00
- Northside Sewer Infrastructure \$4,509,837.24
- **Sewer Rehabilitation** \$281,300.00
- Wastewater Treatment Plant (WWTP) Rotor Replacement \$1,074,000.00
- **Bond Counsel Fee** \$23,103.18
- Refunding of Prior Water, Sewer & WWTP Debt \$1,123,759.58

These investments addressed both urgent infrastructure needs and future capacity, ensuring the Town could continue to provide high-quality services to its residents and businesses.

Repayment Structure - FY26 and Beyond

Debt service on the Series 2021 bond is structured with semi-annual payments due February 1 and August 1 each year. The interest rate on the bond is 1.450%, with an additional finance fee of 0.05% payable to VML/VACo Finance.

Town of South Hill, Virginia Balance Sheet Governmental Funds June 30, 2024

	Cemetery					
		<u>General</u>		<u>Fund</u>		<u>Total</u>
ASSETS						
Cash and investments	\$	32,554,364	\$	19,771	\$	32,574,135
Receivables (net of allowance for uncollectibles):						
Property taxes receivable, net		246,848		-		246,848
Accounts receivable		532,816		-		532,816
Note receivable		197,500		-		197,500
Due from other governments		83,852		-		83,852
Leases receivable		23,099		-		23,099
Interest receivable		77		-		77
Total assets	\$	33,638,556	\$	19,771	\$	33,658,327
LIADULTES						
LIABILITIES	÷	F00 004	÷		÷	F00 004
Accounts payable and accrued liabilities	<u>\$</u>	508,904	\$	-	\$	508,904
Total liabilities	\$	508,904	\$	-	\$	508,904
DEFERRED INFLOWS OF RESOURCES						
Unavailable revenue - property taxes	\$	259,770	\$	-	\$	259,770
Lease related items		22,767		-		22,767
Total deferred inflows of resources	\$	282,537	\$	-	\$	282,537
FUND BALANCES						
Restricted	\$	_	\$	19,771	\$	19,771
Unrestricted	ب	32,847,115	ڔ	17,771	ب	32,847,115
Total fund balances (deficits)	\$	32,847,115	\$	19,771	\$	32,866,886
Total liabilities, deferred inflows of resources	٠,	32,077,113	٧	17,771	٧	32,000,000
and fund balances	\$	33,638,556	\$	19,771	\$	33,658,327

The notes to financial statements are an integral part of this statement.

Note – Excerpt from FY24 Annual Comprehensive Financial Report

This balance sheet is an excerpt from the Town of South Hill's FY2024 Annual Comprehensive Financial Report (ACFR) and reflects financial data as of June 30, 2024. For full financial details, including footnotes and analysis, please refer to the complete FY24 ACFR.

		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
PROPERTY TAX		1 715 000	2.026.420	2 000 000	2 000 000	500/
10-2-1011-0401 10-2-1012-0401	Current Taxes - Real Estate Current Taxes - Public Service Real Estate	1,715,000 64,000	2,026,429 65,104	2,000,000 65,000	3,000,000 65,000	50% 0%
10-2-1012-0401	Delinquent Taxes - Real Estate	10,000	2,369	10,000	15,000	50%
10-2-1011-0402	Current Taxes - Personal Property/MH & M&T	875,000	809,949	880,000	2,300,000	161%
10-2-1013-0404	PPTRA Reimbursement	113,068	113,068	113,068	113,068	0%
10-2-1013-0404	Current Taxes - Public Service Personal Property	900	113,000	900	113,000	-100%
10-2-1016-0410	Penalties - All Property Taxes	15,000	14,663	20,000	20,000	0%
10-2-1016-0411	Interest - All Property Taxes	20,000	29,143	25,000	25,000	0%
Property Taxes T		2,812,968	3,060,725	3,113,968	5,538,068	78%
OTHER LOCAL		4.000				00/
10-2-1022-0411	Communications Sales Tax	122,000	115,686	125,000	125,000	0%
10-2-1022-0412	Consumer Utility Tax - Electric	158,000	173,435	158,000	158,000	0%
10-2-1022-0414	Consumer Utility Tax - Gas	35,000	36,562	35,000	35,000	0%
10-2-1022-0416	Meals Tax	2,500,000	2,779,217	2,500,000	2,500,000	0%
10-2-1022-0417	Lodging Tax	860,000	991,980	860,000	860,000	0% 0%
10-2-1022-0418 10-2-1023-0415	Cigarette Tax Business License	200,000 1,000,000	180,900 1,602,518	200,000 1,100,000	200,000 1,100,000	0%
10-2-1023-0415	Penalties - Business License	4,000	1,002,518	4,000	4,000	0%
10-2-1023-0410	Communications License Fee	6,600	12,701	6,600	4,000	-100%
10-2-1024-0423	Motor Vehicle License Fees	45,000	44,328	45,000	45,000	0%
10-2-1025-0421	Bank Stock Taxes	240,000	348,357	240,000	240,000	0%
10-2-1020-0422	Penalties - Other Local Tax	6,000	16,698	10,000	10,000	0%
10-2-1027-0424	Interest - Other Local Tax	500	575	500	500	0%
Other Local Taxe		5,177,100	6,302,957	5,284,100	5,277,500	0%
		, ,	, ,	, ,	, ,	
FINES & FEES						
10-2-1033-0435	Building Permits	40,000	671,023	175,000	80,000	-54%
10-2-1041-0436	Court Fines/Forfeitures	45,000	79,748	45,000	45,000	0%
10-2-1041-0437	Parking Fines	150	610	150	150	0%
10-2-1041-0438	Event Permit Application Fees	500	400	500	500	0%
10-2-1068-0461	Zoning & Subdivision Fees	4,800	15,206	10,000	10,000	0%
Fines & Fees Tota	ai	90,450	766,987	230,650	135,650	-41%
INTEREST & IN	VESTMENTS					
10-2-1051-0439	Interest On Deposits	150,000	1,148,295	150,000	400,000	167%
Interest & Investi	ments Total	150,000	1,148,295	150,000	400,000	167%
CHARGES FOR	CERTAGES					
CHARGES FOR 10-2-1060-0445	Mecklenburg County Tipping Fee	230,000	225 550	115,000		-100%
10-2-1060-0445	Waste Collection & Disposal Fees	530,000	235,550 546,588	530,000	530,000	-100% 0%
10-2-1060-0445	Mowing & Brush Collection Fees	1,000	913	1,000	1,000	0%
10-2-1060-0447	Waste Collections Penalty	18,000	18,487	10,000	10,000	0%
Charges for Servi	-	779,000	801,538	656,000	541,000	-18%
Charges for Servi	ices Total	777,000	001,550	020,000	211,000	10,0
MISCELLANEO	US REVENUE					
10-2-1052-0444	Railroad Leases	500	(4,437)	500	500	0%
10-2-1068-0459	AT&T/Verizon Tank Rental	60,400	57,323	60,400	60,400	0%
10-2-1068-0458	Charges for Copies	500	1,465	500	500	0%
10-2-1068-0460	Parker Park Contribution	6,500	6,500	6,500	-	-100%
10-2-1068-0463	Miscellaneous Revenues	5,000	71,932	10,000	10,000	0%
10-2-1068-0464	Expenses - Reimbursed	2,500	87,270	2,500	2,500	0%
10-2-1068-0471	Misc Revenue - Sale of Property	22,000	22,904	22,000	50,000	127%
10-2-1068-0473	Misc Revenue - DMV Stops	5,000	3,406	5,000	5,000	0%
10-2-1068-0476	Economic Incentives	-	179,333	225,000	2,180,000	869%
10-2-1068-0477	Other Contributions Misceller cases Recovered Cost	10.000	10.604	65,000	25.000	-100%
10-2-1069-0465	Miscellaneous Recovered Cost	18,000	18,684	18,000	25,000	39%

GENERAL FUND REVENUES

		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-2-1069-0467	Water/Sewer Admin Fees	162,500	160,275	162,500	162,500	0%
10-2-1069-0468	Insurance Refund/Dividend/Grant	4,000	6,297	4,000	4,000	0%
10-2-4073-0579	Insurance Recoveries	10,000	105,888	20,000	20,000	0%
Miscellaneous Ro	evenue Total	296,900	716,841	601,900	2,520,400	319%
REVENUE FRO	M THE COMMONWEALTH					
10-2-2070-0472	Rolling Stock (MVCT)	150	232	150	150	0%
10-2-2070-0474	Rental Vehicle Tax	55,000	62,359	55,000	55,000	0%
10-2-2070-0475	Sales & Use Tax	700,000	845,137	700,000	850,000	21%
10-2-2070-0477	Street & Highway Revenue	1,724,598	2,033,989	1,724,598	1,800,000	4%
10-2-2070-0479	Fire Programs Fund	19,005	21,117	21,000	25,000	19%
10-2-2071-0431	VA Outdoors Foundation Grant	· -	-	-	100,000	100%
10-2-2071-0432	E-Summons	3,000	5,876	3,000	4,000	33%
Revenue from th	e Commonwealth Total	2,501,753	2,968,710	2,503,748	2,834,150	13%
REVENUE FRO	M THE FEDERAL GOVERNMENT					
10-2-3071-0480	Police Dept. Grants	143,404	157,668	25,000	36,000	44%
10-2-3071-0483	Police Dept. Grant - Federal DMV	5,000	24,460	· -		0%
10-2-3071-0484	Arts Council Grant Revenue	4,500	4,500	4,500	4,500	0%
10-2-3071-0487	Stormwater/E&S Revenue	5,000				0%
10-2-3071-0494	American Rescue Plan Act Funding	· -	1,151,414	_	-	0%
10-2-4073-0601	FEMA Federal Grant	-	(12,115)	-	-	0%
Revenue from th	e Federal Government Total	157,904	1,325,927	29,500	40,500	37%
TRANSFERS						
10-2-5073-0591	Transfer From Fund Balance	5,106,159	_	3,735,896	5,026,882	35%
Transfers Total		5,106,159	-	3,735,896	5,026,882	35%
	General Fund Revenues Total	17,072,234	17,091,980	16,305,762	22,314,150	37%

MAYOR & TOWN COUNCIL

Purpose

The Town Council serves the citizens of South Hill as the legislative and policy-making body of the community. The Council provides for the general welfare of the community through appropriate programs, services, and activities.

Activities

- 1. Adopt or amend appropriate programs, policies, and ordinances to provide for the welfare of the community.
- 2. Adopt and appropriate the Town budget.
- 3. Receive information, suggestions, complaints, and ideas from the community regarding Town activities.
- 4. Encourage economic development that provides for an improved tax base and a better quality of life for Town citizens.
- 5. Fund the fees and travel expenses of the South Hill Planning Commission.

		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0100-1000	Salaries	9,600	9,600	9,600	9,600	0%
10-1-0100-1303	Council Fees	38,400	40,800	38,400	38,400	0%
10-1-0100-1305	Planning Commission Fees	5,040	1,610	5,040	5,040	0%
10-1-0100-2001	FICA	4,100	3,709	4,058	4,058	0%
10-1-0100-2009	Unemployment Insurance	100	56	100	50	-50%
10-1-0100-2011	Cell Phone Allowance	480	480	480	480	0%
10-1-0100-5309	Insurance - Public Officials	2,600	2,916	2,600	3,200	23%
10-1-0100-5504	Travel - Meetings/Education	10,000	3,694	10,000	5,000	-50%
10-1-0100-5801	Dues & Subscriptions	3,500	3,389	3,500	3,500	0%
10-1-0100-5804	Departmental Supplies	750	740	750	750	0%
Mayor & Town	Council Total	74,570	66,994	74,528	70,078	-6%

FINANCE & ADMINISTRATION

Purpose

The Finance and Administration Department fulfills all financial and other administrative duties necessary to support the Town services and serves as the Town's primary point of citizen contact.

Activities

- 1. Prepare all tax and license notices, utility bills, and miscellaneous accounts receivable notices and collect related revenues.
- 2. Ensure all goods and services are procured according to State law and Town policy.
- 3. Pay invoices for goods and services purchased by the Town.
- 4. Prepare and maintain Town payroll and benefit records.
- 5. Prepare the annual Town budget.
- 6. Maintain all financial records and account books, and report at least quarterly to Council the financial position of the Town.
- 7. Respond to citizens' inquiries and direct questions and requests for service to appropriate personnel.

		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0101-1000	Salaries	359,000	269,199	210,136	313,136	49%
10-1-0101-1002	Salaries Overtime	100	54	100	-	-100%
10-1-0101-2001	FICA	27,480	19,694	16,075	23,955	49%
10-1-0101-2003	Retirement	78,300	65,687	44,780	66,729	49%
10-1-0101-2005	Medical Plans	40,870	40,870	36,800	36,976	0%
10-1-0101-2006	Group Life Insurance	4,820	4,820	2,816	4,102	46%
10-1-0101-2007	Disability Insurance	1,790	1,307	1,790	1,790	0%
10-1-0101-2009	Unemployment Insurance	60	66	60	60	0%
10-1-0101-2010	Workers Compensation	290	1,366	290	290	0%
10-1-0101-3006	Office Equip. Maintenance	4,500	6,142	4,500	4,500	0%
10-1-0101-3010	Contract/Technical Services	144,700	168,435	115,000	115,000	0%
10-1-0101-5201	Postage	25,000	24,654	25,000	25,000	0%
10-1-0101-5203	Telecommunications	15,600	15,345	15,600	15,600	0%
10-1-0101-5309	Property Insurance	1,300	1,332	1,300	1,500	15%
10-1-0101-5504	Travel - Meetings/Education	3,000	2,528	2,000	5,000	150%
10-1-0101-5801	Dues And Subscriptions	18,100	20,420	18,100	18,100	0%
10-1-0101-5803	Hepatitis Shots/Drug Test/DMV	300	1,723	-	-	0%
10-1-0101-5804	Departmental Supplies	45,000	62,668	33,000	33,000	0%
10-1-0101-5805	Cigarette Stamps	-	-	10,478	10,478	0%
10-1-0101-5806	DMV Stop Expense	-	-	-	4,500	100%
10-1-0101-5808	IT Service & Maintenance	-	-	-	77,932	100%
Finance & Admir	nistration Total	770,210	706,308	537,825	757,648	41%

TOWN MANAGER DEPARTMENT

Purpose

The Town Manager is responsible for the day-to-day administration and management of the Town. Responsibilities include capital improvement programs, financial management, inspection services, promotion of commercial and industrial development, and representing the Town at various civic and economic development functions.

Activities

- 1. Provide oversight of the Town's financial operations, including the development and management of the annual budget.
- 2. Direct and supervise all personnel functions, including staffing, performance management, and organizational development.
- 3. Serve as the primary liaison to local and state agencies and organizations, fostering effective communication and collaboration.
- 4. Recommend revisions and updates to existing ordinances to reflect current needs and standards.
- 5. Collaborate with the Planning Commission to update ordinances and provide strategic guidance on residential and commercial development initiatives.

Duuget Detail						
		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0102-1000	Salary - Town Manager	154,000	133,481	133,000	137,000	3%
10-1-0102-1001	Salary - Clerk Of Council	84,000	96,186	87,123	64,000	-27%
10-1-0102-1010	Vehicle Allowance	-	831	7,200	7,200	0%
10-1-0102-2001	FICA	18,270	17,911	17,390	15,927	-8%
10-1-0102-2003	Retirement	50,820	46,822	46,269	42,833	-7%
10-1-0102-2005	Medical Plans	16,440	16,440	18,803	20,175	7%
10-1-0102-2006	Group Life Insurance	3,130	2,845	2,910	2,633	-10%
10-1-0102-2007	Disability Insurance	1,130	937	1,130	1,130	0%
10-1-0102-2009	Unemployment Insurance	40	32	40	40	0%
10-1-0102-2010	Workers Compensation	200	108	200	200	0%
10-1-0102-2011	Cell Phone Allowance	480	1,630	900	900	0%
10-1-0102-2014	Gym Memberships	240	-	-	-	0%
10-1-0102-5203	Telecommunications	750	120	-	-	0%
10-1-0102-5504	Travel - Meetings/Education	5,000	4,310	5,000	5,000	0%
10-1-0102-5801	Dues & Subscriptions	700	735	700	1,000	43%
10-1-0102-5804	Departmental Supplies	-	-	1,874	874	-53%
Town Manager T	otal	335,200	322,387	322,539	298,912	-7%

DIRECTOR OF MUNICIPAL SERVICES

Purpose

The Director of Municipal Services is responsible for directing and supervising the operation of public works and additional municipal services provided by the Town.

Activities

- 1. Oversee the operation of the following services and activities: street maintenance, solid waste, fleet maintenance, water distribution, sewer collection, wastewater treatment, and equipment/materials/service procurement.
- 2. Assist the Director of Finance and Administration and the Town Manager in the development of the annual Town budget.
- 3. Develop policies and procedures for operational areas as assigned by the Town Manager.
- 4. Work on special projects as assigned by the Town Manager.
- 5. Administer the Town's Erosion and Sediment Control and Storm Water Management programs to ensure compliance with all regulations.

		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0103-1000	Salary	125,000	125,857	127,857	131,857	3%
10-1-0103-1010	Vehicle Allowance	7,200	6,923	7,200	7,200	0%
10-1-0103-2001	FICA	10,120	10,248	10,332	10,638	3%
10-1-0103-2003	Retirement	27,270	27,083	27,246	28,099	3%
10-1-0103-2005	Medical Plans	8,220	8,220	9,200	6,987	-24%
10-1-0103-2006	Group Life Insurance	1,680	1,664	1,713	1,727	1%
10-1-0103-2007	Disability Insurance	600	598	600	600	0%
10-1-0103-2009	Unemployment Insurance	20	10	20	20	0%
10-1-0103-2010	Workers Compensation	1,090	660	1,090	1,090	0%
10-1-0103-5203	Telecommunications	800	437	800	800	0%
10-1-0103-5204	Cellular/Mobile Comm.	-	48	1,000	1,000	0%
10-1-0103-5504	Travel - Meetings/Education	1,000	-	500	1,000	100%
10-1-0103-5801	Dues & Subscriptions	500	145	500	1,000	100%
Director of Muni	icipal Services Total	183,500	181,893	188,058	192,018	2%

BUSINESS DEVELOPMENT DEPARTMENT

Purpose

The Business Development Manager leads the Town's economic and business development efforts. Responsibilities include developing and executing strategies that will increase and diversify the Town's economic base by attracting new business and promoting the growth of existing businesses.

Activities

- 1. Plan and coordinate business development and marketing activities for the Town.
- 2. Promote economic growth by recruiting new business and industry and pursuing expansion of existing business.
- 3. Actively search for opportunities to attract and expand business through multiple channels.
- 4. Develop a diverse network of business and economic development contacts and relationships through association memberships, conference attendance and other appropriate avenues.
- 5. Prepare printed materials and electronic media that promote the Town as an exceptional place to do business.

Dudget Detail						
		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0104-1000	Salary	88,000	75,174	-	94,660	100%
10-1-0104-1010	Vehicle Allowance	7,200	6,092	-	7,200	100%
10-1-0104-2001	FICA	7,360	6,341	-	7,792	100%
10-1-0104-2003	Retirement	19,200	19,200	-	20,172	100%
10-1-0104-2005	Medical Plans	8,220	8,220	-	8,668	100%
10-1-0104-2006	Group Life Insurance	1,180	1,079	-	1,240	100%
10-1-0104-2007	Disability Insurance	440	402	-	440	100%
10-1-0104-2009	Unemployment Insurance	20	10	-	20	100%
10-1-0104-2010	Workers Compensation	80	44	-	80	100%
10-1-0104-2011	Cell Phone Allowance	900	825	-	900	100%
10-1-0104-5203	Telecommunications	800	420	-	800	100%
10-1-0104-5204	Cellular/Mobile Comm.	-	60	-	-	100%
10-1-0104-5504	Travel - Meetings/Education	10,000	349	5,000	2,000	-60%
10-1-0104-5801	Dues & Subscriptions	1,000	350	500	500	0%
10-1-0104-5803	Marketing	30,000	26,599	50,000	35,000	-30%
10-1-0104-5804	Departmental Supplies	500	457	1,000	1,000	0%
10-1-0104-5805	Site Readiness	40,000	85,520	40,000	20,000	-50%
10-1-0104-5806	Business Incentive Expense	20,000	6,139	20,000	20,000	0%
10-1-0104-5807	Façade And Up Fit Incentive Expense	100,000	37,153	100,000	100,000	0%
Business Develop	oment Total	334,900	274,434	216,500	320,472	48%

HUMAN RESOURCES

Purpose

The Human Resources Department fulfills all duties necessary to support the Town Manager and employees through the administration of benefits, classification and compensation, recruitment, employee relations and training.

Activities

- 1. Attract and retain quality employees.
- 2. Promote and encourage employee engagement and empowerment through professional development and training.
- 3. Manage the Town's risk program and assign risk training to appropriate departments.
- 4. Provide an attractive employee benefits package.
- 5. Assists the Town Manager with the development of the organizational structure, to include succession planning and management.
- 6. Work on special projects as assigned by the Town Manager.

Duuget Detan		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0105-1000	Salary	-	-	92,880	96,880	4%
10-1-0105-1001	Incentive Pay	-	-	68,000	68,000	0%
10-1-0105-2001	FICA	-	-	7,105	7,411	4%
10-1-0105-2003	Retirement	-	-	19,793	20,645	4%
10-1-0105-2005	Medical Plans	-	-	9,200	10,576	15%
10-1-0105-2006	Group Life Insurance	-	-	1,245	1,269	2%
10-1-0105-2007	Disability Insurance	-	-	350	350	0%
10-1-0105-2009	Unemployment Insurance	-	-	60	60	0%
10-1-0105-2010	Workers Compensation	-	-	290	290	0%
10-1-0105-2011	Certification Incentive Pay	-	-	21,281	15,000	-30%
10-1-0105-3010	Contract/Technical Services	-	-	25,000	28,500	14%
10-1-0105-5504	Travel - Meetings/Education	-	-	1,000	1,500	50%
10-1-0105-5506	Employee Appreciation/Recognition	-	-	20,000	20,000	0%
10-1-0105-5801	Dues & Subscriptions	-	-	20,000	20,000	0%
10-1-0105-5803	Hepatitis Shots/Drug Test/DMV	-	-	2,750	3,000	9%
10-1-0105-5804	Departmental Supplies	-	-	1,000	1,000	0%
10-1-0105-5806	Safety Committee Supplies	-	-	-	7,500	100%
Human Resource	es Total	-	-	289,954	301,981	4%

NON-DEPARTMENTAL

Purpose

The Non-Departmental section of the Annual Budget accounts for those expenditures or activities that are generally attributable to more than one Town function.

Activities

- 1. Legal services
- 2. Advertising
- 3. Audit services
- 4. Small land acquisitions, such as utility easements
- 5. Refunds of tax overpayments

		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0106-1000	Incentive	67,300	-	-	-	0%
10-1-0106-1001	Employee Appreciation/Recognition	7,500	6,853	-	-	0%
10-1-0106-3007	Advertising	8,000	4,800	8,000	8,000	0%
10-1-0106-3011	Audit	28,000	20,291	32,000	35,000	9%
10-1-0106-3012	Legal Expenses	175,000	241,109	255,000	275,000	8%
10-1-0106-3014	Refunds On Taxes	2,500	850	2,500	1,000	-60%
10-1-0106-3015	Miscellaneous Refunds	500	7,881	500	500	0%
10-1-0106-3016	Economic Incentive Grant	15,000	298,275	30,000	2,420,000	7967%
10-1-0106-5309	Property Insurance - Miscellaneous	17,950	16,660	17,974	17,974	0%
10-1-0106-5800	Operating/Capital Reserve	650,416	20,000	400,000	650,000	63%
10-1-0106-5804	DMV Stop Expense	4,500	2,159	4,500	-	-100%
Non-Department	al Total	976,666	618,876	750,474	3,407,474	354%

POLICE DEPARTMENT

Purpose

The South Hill Police Department maintains peace, investigates and solves crimes, and protects Town citizens and their property.

Activities

- 1. Patrol the community and assist Town citizens and other law enforcement officers in our area.
- 2. Provide traffic and crowd control for special events.
- 3. Investigate crimes and arrest the criminals who commit the crimes.
- 4. Provide crime prevention education to citizens through programs such as Citizen's Police Academy and Neighborhood Watch.
- 5. Handle animal control problems.
- 6. Procure goods and services according to State law and Town policy.

		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0120-1000	Salary - Chief	129,000	116,493	131,970	119,000	-10%
10-1-0120-1002	Salaries - Overtime	50,000	90,427	55,000	80,000	45%
10-1-0120-1004	Salaries - Part Time	14,000	1,855	14,000	14,000	0%
10-1-0120-1010	Salaries - Command Staff	253,000	163,195	181,261	275,713	52%
10-1-0120-1011	Salaries - Corpls & Ptrl Ofcrs	743,000	691,247	786,489	747,960	-5%
10-1-0120-1012	Salaries - Clerk & Dispatchers	119,000	112,815	123,732	200,797	62%
10-1-0120-1013	Salaries - Pt Dispatchers	2,000	4,315	2,000	2,000	0%
10-1-0120-1014	Salaries - Srgts & Detectives	484,000	444,864	537,183	420,409	-22%
10-1-0120-1028	Salary - Animal Warden	20,000	20,645	21,000	21,000	0%
10-1-0120-1029	Holiday Pay	60,000	79,312	68,000	68,000	0%
10-1-0120-2001	FICA	143,730	128,018	141,727	149,089	5%
10-1-0120-2003	Retirement	376,900	268,201	375,192	353,720	-6%
10-1-0120-2005	Medical Plans	204,170	204,657	248,400	209,661	-16%
10-1-0120-2006	Group Life Insurance	23,180	22,057	23,593	21,744	-8%
10-1-0120-2007	Disability Insurance	610	562	800	800	0%
10-1-0120-2008	Line Of Duty Act Expense	30,250	28,784	30,250	30,250	0%
10-1-0120-2009	Unemployment Insurance	380	304	380	380	0%
10-1-0120-2010	Workers Compensation	68,550	43,804	50,000	50,000	0%
10-1-0120-2011	Cell Phone Allowance	480	480	480	480	0%
10-1-0120-2012	Uniforms	18,000	34,640	18,000	20,000	11%
10-1-0120-2013	Clothing Allowance	4,050	2,924	4,050	4,050	0%
10-1-0120-2014	Gym Memberships/Officer Wellness	10,000	-	6,000	5,000	-17%
10-1-0120-3004	Repairs And Maintenance	20,000	7,005	20,000	25,000	25%
10-1-0120-3006	Office Equipment Maintenance	20,000	11,758	20,000	20,000	0%
10-1-0120-3007	Advertising	500	-	500	-	-100%
10-1-0120-5100	Electrical Service	9,000	10,050	9,000	10,000	11%
10-1-0120-5102	Natural Gas/Heating	2,500	1,693	2,500	2,000	-20%
10-1-0120-5203	Telecommunications	35,000	32,832	35,000	35,000	0%
10-1-0120-5309	Property & Liability Insurance	25,360	25,368	25,360	25,360	0%
10-1-0120-5405	Cleaning/Janitorial Supplies	9,000	9,937	9,000	9,000	0%
10-1-0120-5408	Vehicle & Equip. Maintenance	40,000	39,193	40,000	45,000	13%
10-1-0120-5411	Fuel Expense	55,000	72,146	60,000	60,000	0%
10-1-0120-5412	Shooting Range Expense	10,000	9,404	20,000	33,000	65%
10-1-0120-5504	Travel - Meetings/Education	40,000	39,584	50,000	50,000	0%
10-1-0120-5505	Forensics Expense	2,000	2,628	2,500	11,000	340%
10-1-0120-5510	Drug Enforcement Expense	7,000	5,100	7,000	5,500	-21%
10-1-0120-5515	Records Management System	17,000	11,643	18,000	18,000	0%
10-1-0120-5520	Asset Forfeiture Expenses	· -	´-	-	8,500	100%
10-1-0120-5801	Dues & Subscriptions	14,000	11,877	14,000	15,000	7%
10-1-0120-5803	Police Dept. Physicals	1,500	2,247	2,000	3,000	50%
10-1-0120-5804	Departmental Supplies	30,000	37,596	39,200	40,000	2%
10-1-0120-5805	Axon Lease	40,000	36,503	44,000	109,000	148%
		*		*	*	

POLICE DEPARTMENT

10-1-0120-5806 10-1-0120-5808 10-1-0120-5809	Flock Safety Lease IT Service & Maintenance Grant Expense	14,000 58,000 10,000	10,000 57,785 219,610	14,000 58,000 25,000	14,000 58,000 36,000 8,000	0% 0% 44% 0%
10-1-0120-7001 10-1-0120-7009 Police Departme	Communications Equipment Capital Outlay nt Total	8,000 58,000 3,280,160	39,613 3,153,170	8,000 756,000 4,098,567	941,165 4,375,578	24% 7%

FIRE DEPARTMENT

Purpose

The South Hill Volunteer Fire Department protects the lives and property of citizens by responding to events/emergencies involving fire, hazardous materials, and natural or man-made disasters.

Activities

- 1. Respond to all fires in the community.
- 2. Provide basic education to citizens to help prevent fires.
- 3. Inspect local buildings for fire hazards upon request.
- 4. Stabilize hazardous materials incidents.
- 5. Provide continuous training for all personnel in order to safely respond to incidents.

Budget Detail

Duuget Detan		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
			Actual			FY 2024-2025
10-1-0122-1000	Salaries	Budget 112,000	124,126	Budget -	Budget -	0%
10-1-0122-1000	Salaries Salaries - Overtime	500	65	-	-	0%
10-1-0122-1002	Salaries - Overtime Salaries - Part Time	46,080	59,220	-	-	0%
10-1-0122-1004	FICA	,		-	-	0%
10-1-0122-2001	Retirement	12,170	13,630	-	-	0%
10-1-0122-2005	Medical Plans	24,430	24,430	-	-	0%
		16,330	16,330	-	-	0%
10-1-0122-2006	Group Life Insurance	1,510	1,480	-	-	
10-1-0122-2007	Disability Insurance	570	565	-	-	0%
10-1-0122-2009	Unemployment Insurance	110	78	-	-	0%
10-1-0122-2010	Workers Compensation	7,930	4,724	-	-	0%
10-1-0122-2011	Cell Phone Allowance	480	480	-	-	0%
10-1-0122-2012	Uniforms	3,500	2,490	-	-	0%
10-1-0122-3004	Repairs & Maintenance	30,000	33,790	-	-	0%
10-1-0122-3006	Office Equipment Maintenance	10,000	8,849	-	-	0%
10-1-0122-5100	Electrical Service	18,000	19,005	-	-	0%
10-1-0122-5102	Heating	2,800	3,153	-	-	0%
10-1-0122-5203	Telecommunications	3,200	3,165	-	-	0%
10-1-0122-5309	Property & Casualty Insurance	42,000	38,254	-	-	0%
10-1-0122-5310	Accident & Sickness Insurance	7,000	6,087	-	-	0%
10-1-0122-5405	Cleaning/Janitorial Supplies	2,000	2,355	-	-	0%
10-1-0122-5408	Vehicle & Equip. Maintenance	80,000	97,848	-	-	0%
10-1-0122-5411	Fuel Expense	26,000	22,785	-	-	0%
10-1-0122-5504	Travel - Meetings/Education	1,500	36	-	-	0%
10-1-0122-5604	Contributions (Fire Calls)	150,000	122,510	-	-	0%
10-1-0122-5605	Aid To Localities Program	19,005	21,117	-	-	0%
10-1-0122-5803	Physicals	8,000	619	-	-	0%
10-1-0122-5804	Departmental Supplies	1,500	1,457	-	-	0%
10-1-0122-5805	Safety	1,500	1,245	-	-	0%
10-1-0122-7001	Communications Expense	6,000	4,063	-	-	0%
10-1-0122-7008	Contribution (Equipment)	50,000	50,000	-	-	0%
10-1-0122-7009	Capital Outlay	18,000	17,740	-	-	0%
Fire Department Total		702,115	701,695	-	-	0%

Note

Beginning with Fiscal Year 2024–2025, the Fire Department is no longer classified as an internal department of the Town of South Hill. Instead, the South Hill Town Council now allocates funding annually to support the operations of the Fire Department. This funding is incorporated into the Community Development budget.

CODE COMPLIANCE DEPARTMENT

Purpose

The Code Compliance Department protects the health, safety, and welfare of the owners, occupants, and visitors of all structures within the Town and ensures general compliance with Town ordinances.

Activities

- 1. Conduct all building inspections, including general construction, plumbing, mechanical, and electrical inspections of new buildings or renovations.
- 2. Approve all sign placements.
- 3. Enforce the Town zoning ordinance and work closely with the Planning Commission on all zoning matters.
- 4. Administer and enforce the erosion and sedimentation control ordinance for the Town.
- Review all site plans
- 6. Effectively manage efforts to clean up dilapidated properties and remove inoperable vehicles.

Budget Detail						
		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0124-1000	Salaries	191,000	195,033	201,744	213,744	6%
10-1-0124-2001	FICA	14,690	14,906	15,433	16,351	6%
10-1-0124-2003	Retirement	41,660	41,660	42,992	45,549	6%
10-1-0124-2005	Medical Plans	24,550	24,550	27,600	21,576	-22%
10-1-0124-2006	Group Life Insurance	2,560	2,557	2,703	2,800	4%
10-1-0124-2007	Disability Insurance	960	1,067	960	960	0%
10-1-0124-2009	Unemployment Insurance	40	31	40	40	0%
10-1-0124-2010	Workers Compensation	1,190	776	1,190	1,190	0%
10-1-0124-2011	Cell Phone Allowance	960	960	960	960	0%
10-1-0124-2012	Uniforms	1,200	956	1,200	1,200	0%
10-1-0124-3007	Advertising	4,000	2,450	4,000	2,500	-38%
10-1-0124-5309	Property Insurance	900	860	900	900	0%
10-1-0124-5408	Vehicle & Equip. Maintenance	700	1,568	700	1,000	43%
10-1-0124-5411	Fuel Expense	1,800	1,627	1,800	1,800	0%
10-1-0124-5413	State Levy - 2% Of Permit Revenue	1,500	3,392	2,000	10,000	400%
10-1-0124-5504	Travel - Meetings/Education	2,500	813	2,500	1,500	-40%
10-1-0124-5801	Dues & Subscriptions	250	150	250	250	0%
10-1-0124-5802	Demolition Costs	15,000	870	30,000	20,000	-33%
10-1-0124-5803	Reimburse Fees	200	-	200	200	0%
10-1-0124-5804	Departmental Supplies	1,500	1,157	1,500	1,500	0%
10-1-0124-5805	Stormwater / E&S Expense	10,000	10,239	10,000	10,000	0%
10-1-0124-7009	Capital Outlay	-	-	27,000	-	-100%
Code Complianc	e Total	317,160	305,622	375,672	354,020	-6%

STREET MAINTENANCE

Purpose

The Street Maintenance Division of the Public Works Department maintains, repairs, and improves the physical infrastructure of the Town, including the maintenance of streets, parks, and water and sewer lines.

Activities

- 1. Repair and maintain all Town streets and street signs.
- 2. Repair and maintain all curbs, gutters, and sidewalks in the Town.
- 3. Repair and maintain the drainage infrastructure throughout the Town including culverts, storm water drains and other storm water structures.
- 4. Construct, repair, maintain, and/or rehab all water and sewer mains, laterals, and appurtenances within the Town's collection and conveyance system.
- 5. Perform other miscellaneous small-scale construction projects for the Town.
- 6. Oversee contract work such as street resurfacing, sidewalk repair and/or construction, and water and sewer construction.
- 7. Inspect the installation and/or repair to water and sewer lines and other facilities in the Town's system to ensure they meet the Town's standards.
- 8. Provide inspection of Erosion and Sediment Control measures to ensure compliance with Town and State regulations.
- 9. Procure goods and services according to State law and Town policy.

Buuget Betun						
		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0126-1000	Salaries	375,000	355,586	377,276	398,688	6%
10-1-0126-1002	Salaries - Overtime	15,000	12,281	15,000	20,000	33%
10-1-0126-2001	FICA	30,040	27,313	30,010	32,030	7%
10-1-0126-2003	Retirement	81,790	76,340	80,398	84,960	6%
10-1-0126-2005	Medical Plans	57,100	57,100	64,400	61,663	-4%
10-1-0126-2006	Group Life Insurance	5,030	4,613	5,056	5,223	3%
10-1-0126-2007	Disability Insurance	1,920	1,652	1,920	1,920	0%
10-1-0126-2009	Unemployment Insurance	80	107	80	80	0%
10-1-0126-2010	Workers Compensation	20,330	9,124	20,330	20,330	0%
10-1-0126-2011	Cell Phone Allowance	480	480	480	480	0%
10-1-0126-2012	Uniforms	2,000	3,548	2,000	2,000	0%
10-1-0126-2013	Clothing Allowance	2,100	-	2,100	4,200	100%
10-1-0126-3015	Engineering	12,000	1,717	12,000	12,000	0%
10-1-0126-5100	Electric Service (Streetlights)	110,000	98,982	110,000	110,000	0%
10-1-0126-5203	Telecommunications	3,470	3,516	3,470	3,470	0%
10-1-0126-5204	Cellular/Mobile Comm.	-	88	-	-	0%
10-1-0126-5309	Property Insurance	14,500	13,468	14,500	14,500	0%
10-1-0126-5407	Street Maintenance	1,300,000	1,008,682	1,300,000	1,800,000	38%
10-1-0126-5408	Vehicle & Equip. Maintenance	35,000	28,442	40,000	40,000	0%
10-1-0126-5411	Fuel Expense	35,000	28,095	35,000	35,000	0%
10-1-0126-5504	Travel - Meetings/Education	8,500	6,934	8,500	9,000	6%
10-1-0126-5803	Hepatitis Shots/Drug Test/DMV	1,000	1,016	-	-	0%
10-1-0126-5804	Departmental Supplies	200	206	16,074	16,074	0%
10-1-0126-5805	Safety/Protective Equipment	2,500	2,953	2,500	2,500	0%
10-1-0126-7009	Capital Outlay	440,000	226,631	1,696,717	3,671,717	116%
Street Maintenar	nce Total	2,553,040	1,968,874	3,837,811	6,345,835	65%

SOLID WASTE

Purpose

The Solid Waste Division of the Public Works Department collects and disposes of all commercial garbage and residential yard waste throughout the Town.

Activities

- 1. Collect all commercial garbage throughout the Town.
- 2. Collect all leaves, brush and yard waste throughout the Town utilizing appropriate equipment and resources.
- 3. Collect bulky waste in the Town.
- 4. Use all available methods and resources to clean the streets of the Town on a regular basis.
- 5. Procure goods and services according to State law and Town policy.

Duuget Detail						
		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0132-1000	Salaries	146,000	151,983	153,414	165,414	8%
10-1-0132-1002	Salaries - Overtime	8,500	7,090	8,500	8,500	0%
10-1-0132-2001	FICA	11,890	12,196	12,386	13,304	7%
10-1-0132-2003	Retirement	31,850	31,850	32,693	35,250	8%
10-1-0132-2005	Medical Plans	24,550	24,550	27,600	24,323	-12%
10-1-0132-2006	Group Life Insurance	1,960	1,925	2,056	2,167	5%
10-1-0132-2007	Disability Insurance	760	747	760	760	0%
10-1-0132-2009	Unemployment Insurance	40	31	40	40	0%
10-1-0132-2010	Workers Compensation	11,030	6,732	11,030	11,030	0%
10-1-0132-2012	Uniforms	1,100	1,073	1,100	1,100	0%
10-1-0132-2013	Clothing Allowance	900	-	900	1,800	100%
10-1-0132-3004	Repairs & Maintenance	45,000	32,723	30,000	30,000	0%
10-1-0132-5309	Property Insurance	5,200	5,506	5,200	5,200	0%
10-1-0132-5408	Vehicle & Equip. Maintenance	40,000	50,665	25,000	25,000	0%
10-1-0132-5411	Fuel Expense	32,000	28,970	25,000	25,000	0%
10-1-0132-5504	Travel - Meetings/Education	3,500	-	-	-	0%
10-1-0132-5803	Hepatitis Shots/Drug Test/DMV	200	146	-	-	0%
10-1-0132-5805	Safety/Protective Equipment	750	188	750	-	-100%
10-1-0132-6000	Waste Collection Fee	350,000	354,200	365,000	385,000	5%
10-1-0132-7000	Landfill Tipping Fees	200,000	177,194	100,000	10,000	-90%
10-1-0132-7009	Capital Outlay	-	-	-	-	0%
Solid Waste Tota	ıl	915,230	887,768	801,429	743,888	-7%

FLEET MAINTENANCE

Purpose

The Fleet Maintenance Division of the Public Works Department maintains and repairs all equipment, machinery and vehicles owned by the Town.

Activities

- 1. Perform repairs on Town equipment, vehicles, and machinery.
- 2. Administer a regular preventive maintenance program for all Town equipment, vehicles, and machinery to minimize operational and repair costs. Utilize the computer maintenance program to facilitate and document program activities.
- 3. Procure goods and services according to State law and Town policy.
- 4. Dispose of surplus vehicles and equipment in a timely and cost effective manner.

Duuget Detail						
		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0133-1000	Salaries	215,000	209,411	222,615	188,513	-15%
10-1-0133-1002	Salaries - Overtime	1,000	922	1,000	1,500	50%
10-1-0133-2001	FICA	16,600	16,092	17,107	14,536	-15%
10-1-0133-2003	Retirement	46,900	43,946	47,440	40,172	-15%
10-1-0133-2005	Medical Plans	24,550	6,952	27,600	17,336	-37%
10-1-0133-2006	Group Life Insurance	2,890	2,509	2,983	2,470	-17%
10-1-0133-2007	Disability Insurance	1,070	939	1,070	1,070	0%
10-1-0133-2009	Unemployment Insurance	40	31	40	40	0%
10-1-0133-2010	Workers Compensation	4,320	2,024	4,320	4,320	0%
10-1-0133-2011	Cell Phone Allowance	-	-	-	480	100%
10-1-0133-2012	Uniforms	600	382	600	600	0%
10-1-0133-2013	Clothing Allowance	900	-	900	1,800	100%
10-1-0133-3004	Repairs & Maintenance	9,000	12,877	9,000	10,000	11%
10-1-0133-5100	Electrical Service	10,000	9,495	10,000	10,000	0%
10-1-0133-5102	Heating	5,000	5,874	5,000	5,000	0%
10-1-0133-5203	Telecommunications	3,450	3,281	3,500	3,500	0%
10-1-0133-5204	Cellular/Mobile Comm.	-	88	-	-	0%
10-1-0133-5309	Property Insurance	420	916	700	700	0%
10-1-0133-5408	Vehicle & Equip. Maintenance	20,000	22,783	20,000	20,000	0%
10-1-0133-5411	Fuel Expense	800	1,947	800	800	0%
10-1-0133-5504	Travel - Meetings/Education	300	-	300	300	0%
10-1-0133-5801	Dues & Subscriptions	5,500	3,358	5,500	7,500	36%
10-1-0133-5803	Hepatitis Shots/Drug Test/DMV	200	-	-	-	0%
10-1-0133-5804	Departmental Supplies	500	532	500	36,100	7120%
10-1-0133-5805	Safety/Protective Equipment	1,000	342	1,000	1,700	70%
10-1-0133-7009	Capital Outlay	50,533	-	-	-	0%
Fleet Maintenan	ce Total	420,573	344,701	381,975	368,437	-4%

FACILITY MAINTENANCE

Purpose

The Facility Maintenance Division of the Public Works Department maintains all buildings owned by the Town. The Division also assists with the removal of roadway debris and the repair and installation of street and highway signs.

Activities

- 1. Provides general maintenance on all Town buildings and structures.
- 2. Assists with the general maintenance of community organization buildings, such as the Library.
- 3. Assists the Parks and Grounds Division.
- 4. Procure goods and services according to State law and Town policy.

Dauget Detail						
		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0134-1000	Salaries	174,000	172,905	135,376	139,723	3%
10-1-0134-1002	Salaries - Overtime	500	168	500	500	0%
10-1-0134-2001	FICA	13,450	13,433	10,395	10,741	3%
10-1-0134-2003	Retirement	37,950	36,380	28,849	29,775	3%
10-1-0134-2005	Medical Plans	32,660	32,660	27,600	27,127	-2%
10-1-0134-2006	Group Life Insurance	2,340	2,140	1,814	1,830	1%
10-1-0134-2007	Disability Insurance	920	843	920	920	0%
10-1-0134-2009	Unemployment Insurance	50	42	50	50	0%
10-1-0134-2010	Workers Compensation	2,850	1,356	2,850	2,850	0%
10-1-0134-2012	Uniforms	600	224	600	600	0%
10-1-0134-2013	Clothing Allowance	1,200	132	1,200	1,800	50%
10-1-0134-3004	Repairs & Maintenance	23,500	34,674	26,000	60,000	131%
10-1-0134-3015	Engineering	-	-	10,000	10,000	0%
10-1-0134-5100	Electrical Service	15,000	15,147	15,000	30,000	100%
10-1-0134-5102	Heating	6,500	5,722	7,000	7,000	0%
10-1-0134-5309	Property Insurance	8,500	8,852	8,500	8,500	0%
10-1-0134-5405	Cleaning / Janitorial Supplies	7,500	10,075	7,500	7,500	0%
10-1-0134-5408	Vehicle & Equip. Maintenance	600	-	600	1,000	67%
10-1-0134-5411	Fuel Expense	800	1,072	800	1,000	25%
10-1-0134-5803	Hepatitis Shots/Drug Test/DMV	150	-	-	-	0%
10-1-0134-5805	Safety/Protective Equipment	600	18,593	600	800	33%
10-1-0134-5897	American Rescue Plan Act Expenses	1,000,000	1,000,000	-	-	0%
10-1-0134-7009	Capital Outlay	3,713,159	1,375,309	50,000	1,200,000	2300%
10-1-0134-7804	Debt Service	164,569	171,768	163,284	166,676	2%
Facility Mainten	Facility Maintenance Total		2,901,494	499,438	1,708,392	242%

PARKS & GROUNDS

Purpose

The Parks and Grounds Division maintains all parks, cemeteries and other outdoor community facilities.

Activities

- 1. Operate and maintain Parker Park, Centennial Park, Town gateways, the Oakwood and West View cemeteries and other properties to ensure safety and a clean and visually appealing appearance.
- 2. In conjunction with community volunteers, schedule park facilities to accommodate a variety of recreational programs and special events.
- 3. Procure goods and services according to State law and Town policy.

Budget Detail						
		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0450-1000	Salaries	273,000	267,607	325,138	354,285	9%
10-1-0450-1002	Salaries - Overtime	2,000	-	2,000	2,000	0%
10-1-0450-1006	Salaries - Temporary	10,000	-	-	-	0%
10-1-0450-2001	FICA	21,190	20,189	25,026	27,256	9%
10-1-0450-2003	Retirement	59,550	57,912	69,287	75,498	9%
10-1-0450-2005	Medical Plans	48,990	48,990	64,400	59,611	-7%
10-1-0450-2006	Group Life Insurance	3,660	3,414	4,355	4,641	7%
10-1-0450-2007	Disability Insurance	1,430	1,352	1,430	1,430	0%
10-1-0450-2009	Unemployment Insurance	70	89	70	70	0%
10-1-0450-2010	Workers Compensation	5,820	2,784	5,820	5,820	0%
10-1-0450-2012	Uniforms	2,500	823	2,500	2,500	0%
10-1-0450-2013	Clothing Allowance	1,800	-	1,800	4,200	133%
10-1-0450-3004	Repairs & Maintenance	81,000	98,861	105,000	105,000	0%
10-1-0450-5100	Electrical Service	25,000	23,667	25,000	25,000	0%
10-1-0450-5203	Telecommunications	5,720	6,955	5,720	5,720	0%
10-1-0450-5204	Cellular/Mobile Comm.	-	48	480	480	0%
10-1-0450-5309	Property Insurance	2,600	2,620	2,600	3,500	35%
10-1-0450-5408	Vehicle & Equip. Maintenance	8,000	3,275	8,000	8,000	0%
10-1-0450-5411	Fuel Expense	7,000	4,958	8,000	8,000	0%
10-1-0450-5504	Travel - Meetings/Education	12,000	100	2,000	2,000	0%
10-1-0450-5803	Hepatitis Shots/Drug Test/DMV	300	510	-	-	0%
10-1-0450-5804	Departmental Supplies	250	48	250	250	0%
10-1-0450-5805	Safety/Protective Equipment	900	382	1,000	1,000	0%
10-1-0450-7009	Capital Outlay	56,000	53,922	1,056,500	282,000	-73%
Parks & Ground	ls Total	628,780	598,505	1,716,376	978,261	-43%

LIBRARY

Purpose

The R.T. Arnold Library is a branch of the Southside Regional Library System and serves the citizens of the Town of South Hill and surrounding areas. The primary purpose of the library is to serve as an educational and cultural resource to the community.

Activities

- 1. Circulate reading materials to the general public.
- 2. Provide programs of general interest for people of all ages.
- 3. Provide various office services to the general public, including facsimile, copying, and tax forms.
- 4. Serve as a research resource for the community, providing reference materials, Internet access, and word processors to the general public.
- 5. Serve as a meeting location for various organizations and events.

		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0451-3004	Repairs & Maintenance	6,000	1,225	6,000	6,000	0%
10-1-0451-5100	Electrical Service	12,000	12,814	13,000	16,000	23%
10-1-0451-5102	Heating	3,000	2,934	3,000	3,000	0%
Library Total		21,000	16,973	22,000	25,000	14%

COMMUNITY DEVELOPMENT

Purpose

The Community Development portion of the budget supports organizations that promote the Town and/or enhance the quality of life of citizens.

Activities

- 1. Provide financial support to a variety of community organizations that support and enhance the quality of life of our citizens.
- 2. Provide financial support for organizations that promote economic development and revitalization efforts.

Budget Betun						
		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
10-1-0920-5606	Regional Planning Commission	7,535	7,534	7,604	7,604	0%
10-1-0920-5607	Mecklenburg-Brunswick Regional Airport	25,000	25,000	25,000	25,000	0%
10-1-0920-5608	South Hill CDA	-	=	50,000	15,250	-70%
10-1-0920-5609	Community Development	50,000	25,509	40,905	50,000	22%
10-1-0920-5610	CDA Facilities Repairs/Maintenance	10,000	1,554	-	-	0%
10-1-0920-5611	Mecklenburg County Public Library	7,380	7,380	7,610	-	-100%
10-1-0920-5612	Southside Rescue Squad	150,000	150,000	150,000	200,000	33%
10-1-0920-5614	Chamber Of Commerce	-	=	175,000	100,000	-43%
10-1-0920-5615	The Colonial Center	30,000	30,000	15,000	-	-100%
10-1-0920-5616	South Hill Volunteer Fire Department	-	=	1,000,000	1,025,000	3%
10-1-0920-5617	South Hill Bread Box	-	=	-	10,000	0%
10-1-0920-5618	Lake Country Area on Aging - Lab Bus	43,497	43,497	43,497	70,802	63%
10-1-0920-5620	Business Education Partnership	4,000	4,000	4,000	4,000	0%
10-1-0920-5622	South Hill Revitalization Committee	8,000	8,000	50,000	20,000	-60%
10-1-0920-5623	Southern VA Food Hub/Farmers' Market	5,820	5,820	12,000	24,000	100%
10-1-0920-5626	Colonial Center - VCA Grant	10,000	10,000	9,000	9,000	0%
10-1-0920-5629	Roanoke River Rails To Trails	500	500	500	500	0%
10-1-0920-5630	Mecklenburg County Senior Citizens	-	=	2,500	5,000	100%
10-1-0920-7009	Capital Outlay	-	=	600,000	500,000	-17%
Community Dev	elopment Total	351,732	318,795	2,192,616	2,066,156	-6%
	General Fund Expenditures Total	17,072,234	13,368,490	16,305,762	22,314,150	37%

WATER & SEWER FUND REVENUES

		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
30-2-5000-0001	Water Sales	1,648,000	1,727,584	1,648,000	1,700,000	3%
30-2-5000-0002	Water Connection Fees	16,000	24,164	16,000	16,000	0%
30-2-5000-0004	Sewage Treatment/Lacrosse	40,000	51,266	40,000	40,000	0%
30-2-5000-0005	Sewage Treatment/Brodnax	20,000	20,255	20,000	20,000	0%
30-2-5000-0006	Penalties - Past Due Sales	75,000	71,652	75,000	75,000	0%
30-2-5000-0007	Interest Earned	100,000	239,445	100,000	100,000	0%
30-2-5000-0008	WWTP Expansion Payment/Lacrosse	17,470	17,471	17,470	17,470	0%
30-2-5000-0009	WWTP Expansion Payment/Brodnax	8,735	8,735	8,735	8,735	0%
30-2-5000-0010	Septic Tank Haulers Fee	60,000	66,014	60,000	60,000	0%
30-2-5000-0011	Set Up Fee - Bulk Water	200	20	200	200	0%
30-2-5000-0013	Cut On / Transfer Fees	50,000	56,120	50,000	50,000	0%
30-2-5000-0016	Leachate Treatment	425,000	448,916	425,000	425,000	0%
30-2-5000-0018	Use of Borrowed Funds (Series 2021 Debt)	-	-	1,154,193	-	-100%
30-2-5000-0019	Transfer From Fund Balance (ARPA)	-	-	400,000	-	-100%
30-2-5000-0020	Transfer From Fund Balance	4,210,396	-	3,938,048	2,176,924	-45%
30-2-5000-0021	Transfer From General Fund	-	-	-	7,338,288	100%
30-2-5000-0025	Miscellaneous Income	2,000	23,234	2,000	2,000	0%
30-2-5000-0031	Sewer Sales	1,472,000	1,508,512	1,472,000	1,472,000	0%
30-2-5000-0032	Sewer Connection Fees	24,000	24,000	24,000	24,000	0%
30-2-5000-0492	VDH Lead Service Line Inventory Grant	-	-	100,000	-	-100%
30-2-5000-0493	American Rescue Plan Sewer Coll Grant	492,580	-	-	-	0%
30-2-5000-0494	American Rescue Plan Act Funding	-	1,561,842	492,580	492,580	0%
30-2-5000-0496	EDA Grant	600,000	-	-	-	0%
30-2-5000-0497	Construction Contribution	2,400,000	-	3,560,000	4,258,603	20%
30-2-5000-0580	Sale Of Property	15,000	(1,201)	15,000	15,000	0%
Water & Sewer	Total	11,676,381	5,848,030	13,618,226	18,291,800	34%

WATER & SEWER FUND EXPENDITURES

WATER DISTRIBUTION SYSTEM

Purpose

The Water Distribution Division of the Public Works Department distributes treated water to Town customers in a safe and cost effective manner.

Activities

- 1. Accurately read all water meters each month so that customers are properly billed for consumption.
- 2. Maintain existing water lines, meters, and related facilities.
- 3. Perform daily tasks issued by the Town Hall such as cut-on service, cut-off service, reread and check for leak workorders, water quality complaints, water pressure complaints, etc.
- 4. Maintain, monitor, and repair all water lines, water tanks, booster stations, and water sample stations in the Town's distribution system.
- 5. Respond to Miss Utility and contractor requests for locating water lines in the distribution system to avoid disruption of water service.
- 6. Procure goods and services according to State law and Town policy.

		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
30-1-6000-1000	Salaries	102,500	146,598	142,030	158,686	12%
30-1-6000-1002	Salaries - Overtime	9,000	3,230	9,000	9,000	0%
30-1-6000-1010	Incentive	9,700	-	9,700	9,700	0%
30-1-6000-2001	FICA	8,580	6,350	12,296	12,828	4%
30-1-6000-2003	Retirement	22,360	(11,270)	30,267	33,816	12%
30-1-6000-2005	Medical Plans	16,330	16,924	27,600	32,172	17%
30-1-6000-2006	Group Life Insurance	1,380	3,909	1,903	2,079	9%
30-1-6000-2007	Disability Insurance	530	424	530	530	0%
30-1-6000-2009	Unemployment Insurance	30	16	30	30	0%
30-1-6000-2010	Workers Compensation	3,590	2,108	3,590	3,590	0%
30-1-6000-2012	Uniforms	1,600	733	1,600	1,600	0%
30-1-6000-2013	Clothing Allowance	600	-	600	1,800	200%
30-1-6000-3004	Repairs And Maintenance	125,000	97,005	125,000	150,000	20%
30-1-6000-3010	Contract/Testing Services	6,500	19,050	6,500	7,000	8%
30-1-6000-3015	Engineering	5,000	9,350	5,000	5,000	0%
30-1-6000-5100	Electrical Service	3,500	3,691	3,500	3,500	0%
30-1-6000-5203	Telecommunications	1,200	1,281	1,200	2,000	67%
30-1-6000-5204	Cellular/Mobile Comm.	-	88	-	-	0%
30-1-6000-5309	Property Insurance	6,600	6,256	6,600	6,600	0%
30-1-6000-5408	Vehicle & Equip. Maintenance	2,500	2,311	2,500	4,500	80%
30-1-6000-5411	Fuel Expense	5,000	4,067	5,000	5,000	0%
30-1-6000-5413	VA Dept Of Health Fees	8,000	7,842	8,000	8,000	0%
30-1-6000-5504	Travel - Meetings/Education	2,000	694	2,000	2,000	0%
30-1-6000-5700	Water Tank Maintenance	74,000	73,685	80,000	90,000	13%
30-1-6000-5803	Hepatitis Shots/Drug Test/DMV	200	280	-	-	0%
30-1-6000-5804	Departmental Supplies	-	-	200	200	0%
30-1-6000-5805	Safety/Protective Equipment	600	501	600	600	0%
30-1-6000-5806	VDH Lead Service Line Inventory Project	-	225	100,000	-	-100%
30-1-6000-5807	Northside Infrastructure	3,000,000	-	4,450,000	4,450,000	0%
30-1-6000-5897	American Rescue Plan Act Expenses	1,710,696	2,938	400,000	-	-100%
30-1-6000-7009	Capital Outlay	372,750	-	850,000	1,250,000	47%
30-1-6000-7011	Refunds For Overcharges	-	(2,384)	-	-	0%
30-1-6000-7050	Water Purchases - RRSA	1,300,000	1,140,011	1,300,000	1,300,000	0%
30-1-6000-7804	Debt Service	368,353	(558,931)	365,478	352,519	-4%
30-1-6040-8600	Transfer To Other Funds	81,250	80,138	81,250	81,250	0%
Water Distribut	ion System Total	7,249,349	1,057,120	8,031,974	7,984,000	-1%

WATER & SEWER FUND EXPENDITURES

SEWER COLLECTION SYSTEM

Purpose

The Sewer Collection Division of the Public Works Department manages the collection and conveyance to the wastewater treatment plant all sanitary sewage produced in the community in a safe, cost-effective, and environmentally sound manner.

Activities

- 1. Inspect daily and maintain all sewer lift stations to ensure proper operation at all times.
- 2. Maintain and repair all sewer lines and easements within the Town's collection and conveyance system.
- 3. Respond to customer complaints such as odor problems, sewer blockages, etc.
- 4. Assist plumbers and customers to ensure proper operation of service laterals in accordance with Town policies.
- 5. Respond to Miss Utility and contractor requests to locate sewer lines to avoid service disruptions.
- 6. Procure goods and services according to State law and Town policy.

Duuget Detail						
		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
30-1-6050-1000	Salaries	102,500	114,551	142,030	158,686	12%
30-1-6050-1002	Salaries - Overtime	9,000	4,976	9,000	9,000	0%
30-1-6050-2001	FICA	8,580	8,972	11,554	12,828	11%
30-1-6050-2003	Retirement	22,360	12,433	30,267	33,816	12%
30-1-6050-2005	Medical Plans	16,330	22,255	27,600	32,172	17%
30-1-6050-2006	Group Life Insurance	1,380	721	1,903	2,079	9%
30-1-6050-2007	Disability Insurance	530	535	530	530	0%
30-1-6050-2009	Unemployment Insurance	30	26	30	30	0%
30-1-6050-2010	Workers Compensation	1,410	812	1,410	1,410	0%
30-1-6050-2012	Uniforms	1,600	245	1,600	1,600	0%
30-1-6050-2013	Clothiing Allowance	600	-	600	1,800	200%
30-1-6050-3004	Repairs & Maintenance	100,000	113,859	110,000	125,000	14%
30-1-6050-3015	Engineering	20,000	37,302	20,000	20,000	0%
30-1-6050-5100	Electrical Service	30,000	33,441	30,000	35,000	17%
30-1-6050-5203	Telecommunications	500	360	500	500	0%
30-1-6050-5309	Property Insurance	5,500	5,428	5,500	5,500	0%
30-1-6050-5408	Vehicles & Equip. Maintenance	10,000	16,252	12,000	25,000	108%
30-1-6050-5411	Fuel Expense	10,000	10,312	10,000	10,000	0%
30-1-6050-5504	Travel - Meetings/Education	3,800	28	3,800	5,000	32%
30-1-6050-5803	Hepatitis Shots/Drug Test/DMV	200	-	-	-	0%
30-1-6050-5804	Departmental Supplies	-	-	200	200	0%
30-1-6050-5805	Safety/Protective Equipment	600	165	600	600	0%
30-1-6050-5806	Northside Infrastructure	-	1,124	-	-	0%
30-1-6050-7009	Capital Outlay	2,150,773	679,375	3,357,079	7,765,903	131%
30-1-6050-7804	Debt Service	548,165	548,164	543,886	550,784	1%
30-1-6940-8600	Transfer To Other Funds	81,250	80,138	81,250	81,250	0%
Sewer Collection	System Total	3,125,108	1,691,472	4,401,339	8,878,688	102%

WASTEWATER TREATMENT PLANT

Purpose

The South Hill Regional Wastewater Treatment Plant provides high quality, cost effective wastewater treatment for the Towns of South Hill, LaCrosse, and Brodnax to protect the Flat Creek water quality.

Activities

- 1. Maintain equipment, buildings, and grounds to ensure proper wastewater treatment, equipment longevity, and good appearance.
- 2. Collect and analyze samples for process control and determine compliance with state and federal regulations.
- 3. Operate and maintain sludge removal equipment to ensure proper disposal of solids.
- 4. Prepare reports, applications, and correspondence for regulatory agencies.
- 5. Attend training to increase knowledge and stay abreast of changes and current developments.
- 6. Pass all DEQ inspections and maintain lab certifications.
- 7. Procure goods and services according to State law and Town policy.

		FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
		Budget	Actual	Budget	Budget	FY 2024-2025
30-1-7000-1000	Salaries	318,000	279,219	329,172	349,847	6%
30-1-7000-1002	Salaries - Overtime	2,000	2,411	2,000	2,000	0%
30-1-7000-1004	Salaries - Part Time	11,000	11,893	11,000	11,000	0%
30-1-7000-2001	FICA	25,440	22,336	26,176	27,758	6%
30-1-7000-2003	Retirement	69,360	31,097	70,147	74,552	6%
30-1-7000-2005	Medical Plans	40,870	41,612	46,000	40,034	-13%
30-1-7000-2006	Group Life Insurance	4,270	1,822	4,411	4,583	4%
30-1-7000-2007	Disability Insurance	1,600	1,364	1,600	1,600	0%
30-1-7000-2009	Unemployment Insurance	80	56	80	80	0%
30-1-7000-2010	Workers Compensation	4,280	2,588	4,280	4,280	0%
30-1-7000-2012	Uniforms	300	-	300	300	0%
30-1-7000-2013	Clothing Allowance	1,500	-	1,500	2,400	60%
30-1-7000-3004	Repairs & Maintenance	160,000	184,747	175,000	175,000	0%
30-1-7000-3010	Contract/Testing Services	35,000	30,161	35,000	35,000	0%
30-1-7000-3012	Legal Expenses	10,000	-	10,000	20,000	100%
30-1-7000-3015	Engineering	25,000	-	25,000	50,000	100%
30-1-7000-5100	Electrical Service	130,000	113,229	130,000	130,000	0%
30-1-7000-5203	Telecommunications	3,950	2,697	3,950	3,950	0%
30-1-7000-5204	Cellular/Mobile Communications	-	117	-	-	0%
30-1-7000-5309	Property Insurance	16,800	19,632	16,800	16,800	0%
30-1-7000-5405	Cleaning & Janitorial	500	731	500	500	0%
30-1-7000-5408	Vehicle & Equip. Maintenance	5,000	2,243	5,000	5,000	0%
30-1-7000-5411	Fuel Expense	16,500	11,788	15,000	15,000	0%
30-1-7000-5413	DEQ Fees	10,000	11,650	11,000	25,000	127%
30-1-7000-5415	Chemicals	22,000	17,816	22,000	22,000	0%
30-1-7000-5416	Lab Supplies	10,000	9,275	11,000	12,000	9%
30-1-7000-5419	Disposal Expense	60,000	65,216	60,000	60,000	0%
30-1-7000-5504	Travel - Meetings/Education	9,000	8,006	7,000	10,000	43%
30-1-7000-5803	Hepatitis Shots/Drug Test/DMV	300	-	-	-	0%
30-1-7000-5804	Departmental Supplies	2,000	1,379	2,000	2,000	0%
30-1-7000-5805	Safety/Protective Equipment	2,000	782	2,000	2,000	0%
30-1-7000-7009	Capital Outlay	121,500	129,545	40,000	207,000	418%
30-1-7000-7804	Debt Service	117,918	117,917	116,997	119,428	2%
30-1-7000-7999	Depreciation Expense	-	666,592	-	-	0%
30-1-9500-9000	Operating/Capital Reserve	65,756	-	-	-	0%
Wastewater Trea	atment Plant Total	1,301,924	1,787,920	1,184,913	1,429,112	21%

CEMETERY FUND

Purpose

The Cemetery Fund is established to support the ongoing care and preservation of Oakwood Cemetery in the Town of South Hill.

Activities

- 1. Routine mowing and groundskeeping
- 2. General maintenance and upkeep of cemetery infrastructure
- 3. Management and sale of burial plots

	FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
	Budget	Actual	Budget	Budget	FY 2024-2025
CEMETERY REVENUES					
60-2-0000-0001 Sales	4,000	12,800	4,000	4,000	0%
60-2-0000-0026 Donations Private Sources	-	40	-	-	0%
Cemetery Total	4,000	12,840	4,000	4,000	0%
CEMETERY EXPENSES					
60-1-0004-5408 Cemetery Maintenance	4,000	604	4,000	4,000	0%
Cemetery Total	4,000	604	4,000	4,000	0%

HOUSING REHABILITATION PROJECT FUND

Purpose

The Housing Rehabilitation Project Fund is dedicated to the rehabilitation of residential properties in the Nicks Lane and Goodes Ferry Road area, with the objective of improving housing conditions for low- to moderate-income residents.

Activities

- 1. Renovation and repair of eligible homes within the project area
- 2. Oversight and implementation of housing rehabilitation efforts by the Southside Planning District Commission (SPDC)
- 3. Funded through a Community Development Block Grant (CDBG) awarded by the Virginia Department of Housing and Community Development (DHCD)

	FY 2023-2024	FY 2023-2024	FY 2024-2025	FY 2025-2026	% Change Over
	Budget	Actual	Budget	Budget	FY 2024-2025
HOUSING REHABILITATION PROJECT REVENUES					
70-2-1100-3001 Nicks Lane Area Housing Rehab Grant	-	50,000	919,050	875,000	-5%
Housing Rehabilitation Project Total	-	50,000	919,050	875,000	-5%
HOUSING REHABILITATION PROJECT EXPENSES 70-1-0004-5408 Nicks Lane Area Housing Rehab Grant Housing Rehabilitation Project Total	-	41,550 41,550	919,050 919,050	875,000 875,000	-5% - 5%

Town of South Hill Proposed Capital Improvement Plan FY2026 through FY2030

	2025-26	Funding Source	2026-27	2027-28	2028-29	2029-30
POLICE DEPARTMENT						
Police Department Building - Renovation of Workforce Center (carryover from prior year)	650,000	Fund Balance				
Patrol Vehicle Replacement #207	67,000	Current Revenues				
Patrol Vehicle Replacement #214	67,000	Current Revenues				
Patrol Vehicle Replacement #220	67,000	Current Revenues				
Patrol Vehicle Replacement #221	67,000	Current Revenues				
Rapid Response Team Rifles	23,165	Fund Balance				
Patrol Vehicle Replacement	·		67,000			
Patrol Vehicle Replacement			67,000			
Patrol Vehicle Replacement			67,000			
Patrol Vehicle Replacement			67,000			
Mobile Dispatch Terminal (MDT) Replacement			68,000			
Taser Upgrade			104,645			
Patrol Vehicle Replacement			, i	72,000		
Patrol Vehicle Replacement				72,000		
Patrol Vehicle Replacement				72,000		
Mobile Dispatch Terminal (MDT) Replacement				25,000		
Patrol Vehicle Replacement				-,	75,000	
Patrol Vehicle Replacement					75.000	
Patrol Vehicle Replacement					75,000	
Mobile Dispatch Terminal (MDT) Replacement					25,000	
Body Worn Camera (BWD) Replacement					50,000	
Patrol Vehicle Replacement					00,000	80,000
Patrol Vehicle Replacement						80,000
Patrol Vehicle Replacement						80.000
Mobile Dispatch Terminal (MDT) Replacement						25,000
Mobile Dispatch Terminal (MDT) Replacement						23,000
SUB-TOTAL	941,165		440,645	241,000	300,000	265,000
FIRE DEPARTMENT	·					·
Replace Primary Structure Fire Apparatus (74) - 12 months to delivery	400,000	Current Revenues	1,336,000			
Remodel Main Entrance and Control Room, Upstairs Restrooms and Showers					650,000	
SUB-TOTAL	400,000		1,336,000		650,000	
STREET MAINTENANCE		I	T T			
Drainage Improvements - Windsor Street and Franklin Street (carryover from prior year)		Fund Balance				
Drainage Improvements - Benton Street (carryover from prior year)		Fund Balance				
Salt Dome		Fund Balance				
Refurbish Stoplight and Battery Backup - Hammer Street and Atlantic Street		Fund Balance				
Drainage Improvements/Curbing - Marrow Street	1,600,000	Fund Balance				
Replace 315 Excavator			325,000			
Replace Truck #111			85,000			
Curbing - Holmes Street			1,600,000			
Overlay North and South Mecklenburg Avenue			2,500,000			
Public Works Equipment Building			1,500,000			
Replace IT14G Loader				185,000		
Curbing - Hite Street				1,600,000		
Replace Tandem Dump Truck #88				250,000		
Refurbish Stoplight and Battery Backup - Cycle Lane and Atlantic Street				300,000		
Hwy. 58 and E. Atlantic St./Country Lane Intersection Improvements				575,761		
Refurbish Stoplight - McCracken Street and Atlantic Street					200,000	
Refurbish Stoplight - Thomas Street and Atlantic Street					200,000	
Replace Truck #98					80,000	
		•				

Town of South Hill Proposed Capital Improvement Plan FY2026 through FY2030

	2025-26	Funding Source	2026-27	2027-28	2028-29	2029-30
STREET MAINTENANCE, CON'T						
Drainage Improvements - Second, Third, Robertson, & Brooke Avenues					200,000	
Drainage Improvements - East Atlantic Street						1,900,000
Replace Mini-Excavator						150,000
SUB-TOTAL	3,671,717		6,010,000	2,910,761	680,000	2,050,000
FACILITIES MAINTENANCE						
Town Hall Restoration & Façade Improvements	1,200,000	Current Revenues				
Town Shop - Renovate Office and Bathrooms	1,=00,000		250,000			
Replace HVAC Unit at Library			,	40.000		
Town Shop - Update Heating System				10,000	100,000	
Town Shop - Install Sprinkler System					,	70.000
						,
SUB-TOTAL	1,200,000		250,000	40,000	100,000	70,000
PARKS AND GROUNDS	, , , , , , ,			-,		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Whittles Mill Improvements	100 000	Potential Grant/Fund Balance				
Playground Fencing		Fund Balance				
Lighting for Parker Park - Basketball Courts		Fund Balance				
Lighting for Centennial Park - Playground and Dog Park	100,000	Tana Balaneo	240,000			
Replace Umpire Trailer			200,000			
John Deere 4044R Compact Utility Tractor			60,000			
Pickball Court Expansion			300,000			
Disc Golf Park Site Development			300,000	200,000		
Enclosed Storage for Infield Mix				50,000		
Toro Groundsmaster 4500D Mower				30,000	75,000	
Build New Batting Cages					70,000	250,000
Duild New Datting Cages						230,000
SUB-TOTAL	282,000		800,000	250,000	75,000	250,000
COMMUNITY DEVELOPMENT	202,000		000,000	200,000	70,000	200,000
Gateway Signs - Reimagine South Hill 2032 (carryover from prior year)	250,000	Potential Grant/Fund Balance				
Development of Parking Lot behind Town Hall/Police Department (carryover from prior year)	,	Potential Grant/Fund Balance	1.110.000			
Farmers Market Improvements - Reimagine South Hill 2032	250,000	Folential Grant/Fund Balance	500,000			
Downtown Parking/Outdoor Seating - Reimagine South Hill 2032			300,000	600,000		
Downtown Farking/Outdoor Seating - Reinragine South Hill 2002				000,000		
SUB-TOTAL	500,000		1,610,000	600,000		
GENERAL FUND TOTAL	6,994,882		10,446,645	4,041,761	1.805.000	2.635.000
	0,994,002		10,440,043	4,041,701	1,000,000	2,033,000
WATER DISTRIBUTION	4 450 000	Dabt/Othan Cantributions (Missassit)		T	1	
Northside Water Infrastructure (carryover from prior year) Water Line Replacement - Circle Drive (carryover from prior year)		Debt/Other Contributions (Microsoft) Fund Balance	+			
		Fund Balance	+			
Water Line Replacement - High, Poplar, W High	175,000	Fund Balance				
Bulk Water Filling Station	225,000	Fund Balance	200.000			
Water Line Replacement - Pennington, Woodrow, Morgan, E High Water Line Replacement - Second, Third, Robertson, Brooke	-		300,000	000 000		
				900,000	500.000	
Water Line Replacement - Bedford, East Main, Dortch					500,000	0=0.5
Water Line Replacement - Coleman, Baskerville						850,000
						0.00
SUB-TOTAL	5,700,000		300,000	900,000	500,000	850,000

Town of South Hill Proposed Capital Improvement Plan FY2026 through FY2030

	2025-26	Funding Source	2026-27	2027-28	2028-29	2029-30
SEWER COLLECTION						
Sanitary Sewer Extension - Sycamore & Howerton (carryover from prior year)	756,773	Debt/Grant				
Install Gravity Sewer - Dockery Creek (carryover from prior year)	1,799,107	Fund Balance				
Backup Pump for LaCrosse Pump Station	100,000	Other Contributions (Microsoft)				
Upgrade Parker Park Pump Station & Force Main Installation	2,362,818	Fund Balance				
Hydro Excavation/Sewer Jetter Truck		Fund Balance				
Sewer Rehabilitation Based on RedZone Report	500,000	Fund Balance				
New Utility Truck	70,000	Fund Balance				
New Sewer Construction - Future Project Development	250,000	Fund Balance				
New Sewer Construction - Highway 58W - Park View Sites/New Industrial Park	1,197,205	Fund Balance/Other Contributions	7,695,097	3,507,267		
Sewer Rehabilitation Based on RedZone Report			500,000			
Upgrade Meadowbrook Pump Station			1,600,000			
Backup Generator- Usemco 1			150,000			
Betty Lane Pump Station Electrical Upgrade				300,000		
Betty Lane Pump Station Backup Generator				150,000		
Sewer Replacement - Second, Third, Robertson, Brooke				1,500,000		
Sewer Rehabilitation Based on RedZone Report				750,000		
New Sewer Construction - Plank Road to Snowbird				6,288,402	1,572,101	
Sewer Rehabilitation Based on RedZone Report					750,000	
New Sewer Construction - Tiny Road, Radio Road to Parker Park Pump Station						3,750,000
Sewer Rehabilitation Based on RedZone Report						750,000
SUB-TOTAL	7,765,903		9,945,097	12,495,669	2,322,101	4,500,000
WASTEWATER TREATMENT PLANT						
Auma Actuator and Diverter	22,000	Current Revenues				
Mechanical Screen Compactor	95,000	Fund Balance				
Smith and Loveless Pump Station	90,000	Fund Balance				
Replace Sludge Press			1,000,000	· .		
Replace UV System					750,000	
SUB-TOTAL	207,000	I.	1,000,000		750,000	
WATER AND SEWER FUND TOTAL	\$13,672,903		\$11,245,097	\$13,395,669	\$3,572,101	\$5,350,000
TOTAL CAPITAL IMPROVEMENT PLAN	\$20,667,785		\$21,691,742	\$17,437,430	\$5,377,101	\$7,985,000

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